



GROVE MANOR

NURSING, REHABILITATION & PERSONAL CARE

Job Title: Part-Time Beautician/Cosmetologist

Department: Nursing Home/Personal Care

Reports To: Business Office Manager

POSITION SUMMARY:

Provide Cosmetology and barber services to all residents who request and can pay for those services. The facility shall maintain control and direction over the methods by which the Cosmetologist performs these services.

ESSENTIAL FUNCTIONS:

1. Identify each resident for whom services are provided, the service provided, charge for that service.
2. Sweep hair cuttings after each resident/patient and discard in a designated closed receptacle.
3. Clean scissors and hair razors thoroughly with soap and water and wipe clean with alcohol between client uses.
4. Mop floor daily and lock equipment and chemicals in a protected area.
5. Clean hair from all combs, brushes, rollers, etc. after each resident/patient use.
6. Perform Cosmetologist services, at all time, in strict accordance with currently approved and accepted methods and practices in this profession.

Other Duties:

Other duties as assigned.

MINIMUM QUALIFICATIONS:

Education: Must be licensed Cosmetologist.

Experience: Prior experience working in a long-term care facility is a plus.

Skills, Knowledge and Abilities: Ability to relate positively, effectively and appropriately with residents, families, community members, volunteers, and other facility staff. Possess special interest in, and a positive attitude about, working with long-term care residents and the elderly. Ability to read, write, speak and understand English. Demonstrates basic computer knowledge and ability with an aptitude to learn company applications.

ENVIRONMENTAL AND PHYSICAL REQUIREMENTS:

The responsibilities of this position involve significant physical activities including standing, lifting, bending, stooping, pushing, pulling and twisting.

This description has been prepared to assist in evaluating various classes of responsibilities, skills, and working conditions. It indicates the kinds of tasks and levels of work difficulty required of positions given this classification. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. Nothing contained herein is intended or shall be construed to create or constitute a contract of employment between any employee or group of employees and the Company. The Company retains and reserves any and all rights to change, modify, amend, add to or delete from any section of this document as it deems, in its judgment, to be proper.